SIERRA PARK WATER COMPANY

BOARD OF DIRECTORS MEETING

Minutes

October 11, 2025 11:00

In Person at the Lodge and Virtual/ZOOM

Executive Session Report - An Executive Session occurred on August 16, 2025. There was nothing to report.

I. Heidi Ordwein called the meeting to order at 11:03.

II. Attendees : Heidi Ordwein, Curtis Cowan, Wanda Lenhardt, Trever Thompson. Excused: Joe Carranza

Other Attendees: Paul Keppel, Barry Treseler, Robbie Bettencourt, James Bell, Randy Johnson, Charles Walker, MaryAnn Walker, Marianne Worsham, Eric Nelson, & Mike VanGundy

III. Review and Approve Agenda - Heidi asked if there were any revisions needed to the Agenda. There were none.

IV. Approval of Minutes – August 16, 2025 – Trever made the motion to approve the minutes from the August 16th meeting. Curt seconded the motion which was then passed unanimously.

a) Board of Directors Meeting September 2025– There was no meeting in September so there were no minutes to approve.

VI. Engineer and Manager Reports

a) Chief Operator/Company Engineer

1. Water Quality Update - Randy reported that he has caught up on the "to do list" that Reid had given him. He clean around the well. There have been no leaks. Robbie Bettencourt said that the state came in due to flushing issues. Heidi acknowledged that the state did come in. The Manganese builds up in the system, especially the lower parts of it. One valve had to be flushed for 20 minutes. Wanda pointed out the we had created a new operational plan last year and the state had approved it. We are updating that plan now and will be flushing more often to purge as much of the manganese out of our system as we can. Once the treatment plant is in our flushing needs should change again. We will address that when the time comes. Robbie stated that there had been complaints on Facebook regarding the water. SPWC DOES NOT HAVE A FACEBOOK PAGE AND COMPLAINTS ARE NOT MONITORED THROUGH OTHER FACEBOOK PAGES. ALL CONCERNS SHOULD COME THROUGH THE COMPANY PHONE WHICH IS ANSWERED BY AN ANSWERING SERVICE OR THORUGH A MESSAGE TO OUR EMAIL WHICH IS RECEIVED BY SEVERAL PEOPLE.

2. SPWC Manager Report

A. Operations Update - The top of the tank will have solar panels which will be used for the SCADA System. The panels will not be installed until they are ready to be used.

3. Heidi Introduced Dan Demoss who is our new Water Manager. He shared that he has a great deal of experience in the water industry and wants to help SPWC. He feels he has a lot to offer us. He has been the president of the California Rural Water Association. He is part of a larger company as well.

VII. Projects Update - Heidi Ordwein

a. Meter Project Update – 3.4 of the meters have been locates and orange flags are used to mark where the meters will be. The Notice to Proceed was given to Lawrence Backhoe and work will begin on Monday October 13, 2025. Lawrence Backhoe has experience in water meter installations and recently finished a project much larger than ours. They started as a backhoe company and have expanded over the years. We had 5 companies bid on our project and they won the bid. They are skilled at systems installations but are not plumbers. The meters cost approximately $400 each. We will have an independent third party inspector who will oversee the full installation process. There will be a GPS box on every meter. The meters can then be read electronically and will not need someone walking to read the meters. A study was done and it was found that one section of the park, on the girls side, did not allow the connectivity needed to read the meters. Accommodations will be made for those meters using the Verizon network. We have had inquiries as to whether the meter installations will impact cabins that have already been winterized. It will not. Ed Jackson is overseeing the meter project. SPWC had purchased "jackets" that will be wrapped around the meters and provide insultation to protect them from freezing.

b. Water Treatment Plant Update – This project is getting started now as well. A parameter fence will be installed around the project. A trailer will be brought in and used as an office for the contractors. This project will take until at least June to complete.

VIII. Old Business - None

IX. New Business – Both projects have received their Notices to Proceed.

X. Officer Reports

a. Treasurer – Curtis Cowan - There has been $500,000 spent on projects and we are waiting on reimbursement. Billing was done and we have had a 50% response in the new billing system. We have several clients who have severely delinquent accounts and we will be taking them to small claims court.

b. Secretary Wanda Lenhardt – Nothing to Report

Arlene Bradley attended via ZOOM. She inquired about an area between Rebeka and Deborah that didn't have good cell phone connections. Heidi explained that the meter company had come in and evaluated all areas of the Park to connectivity. They are confident their plan will work.

XI. Adjourn 11:58

The next meeting will be on November 8, 2025.

Wanda Lenhardt