SIERRA PARK WATER COMPANY

BOARD OF DIRECTORS MEETING MINUTES

Date:
August 16, 2025
11:00 a.m.
Locatoin: Lodge & Virtual

I. Call to Order -Heidi Ordwein

II. Attendees: Board: Heidi Ordwein, Curt Cowan, Wanda Lenhardt. Excused Board Members, Joe Caranza and Trever Thompson

III. Review and Approve Agenda: Heidi inquired as to whether any changes were needed in the Agenda. There were none.

IV. Executive Committee Report - Nothing to report.

V. Approval of Minutes – July 19, 2025 – Wanda made the motion to approve the minutes from the meeting of July 19, 2025. Heidi seconded the motion that was then passed.

b) Board Committee Meeting Minutes - There are no minutes to approve.

VI. Engineer Reports

a) Chief Operator/Company Engineer – Reid Johnson

1. Water Quality Update – Water Quality Reports have been done. The manganese and iron levels continue to be high in our water which is why we are installing a treatment plant. Blackwater and Mountain Valley prepare the reports.
2. Operations Update -Reid reported that the 210 Tank (on Isaac) has been refurbished, inside and out. An eight-inch valve has been installed. Handrails have been installed on top of the tank to make it save when workers have to be on the tank.
3. Projects Update

Meters Project – A different size box is needed for the water meters. New materials have been ordered and the project will begin once we receive them. Mike VanGundy asked if customers can monitor their own meters. Heidi explained that once the meters are completely installed information will be gathered. SPWC will create parameters regarding sharing that information with customers. All customers will receive usage information in their bills. The base rate for the water bills is antipcated to be $193 for every residential customer. An inquiry was made regarding whether that base rate includes a certain amount of water usage as part of the rate. The Board will look into that.

VII. Board Committee Reports

a) Partnership – Nothing to report – no meeting occurred.
b) System Improvements – Information is provided in the project reports already mentioned.
c) Communications – Nothing to report – no meeting occurred.
d) Resilience in Business – Nothing to report – no meeting occurred.

VIII. Old Business –

A. Marianne Gennis is our IT specialist – vote to make her an Advisory Board Member. This was discussed I the last meeting. Marianne has provided IT services since the inception of the company. The Board wants to appoint her as an Advisory Board Member in accordance with our bylaws. A formal vote was not completed at the last meeting. Wanda made the motion, Curt seconded the motion and the board voted to make Marianne an Advisory Board Member over IT and website services.
B. The board is looking into adding a board position. Is anyone interested in being considered for this position?
C. Labor Compliance Document – to be reviewed in executive session.

IX. New Business – None

X. Officer Reports

Treasurer: Curt reported on bank account balances. Total balances total $508,053.05. Receipts have been submitted to the state which will be reimbursed for the projects.

Secretary: Wanda reported that the Temporary Easement forms are still coming in. The Annual Report from 2024 needs to be posted on the website.

XI. Questions/Answers:

a. An inquiry was made regarding flushing. Heidi reported that flushing will be increasing. Flushing reduces the amount of discolored water that customers experience. Manganese and Iron can build up in the system. Flushing released these minerals.
b. An inquiry was made regarding what contractor will be facilitating the installation of the meters. Lawerence Backhoe is the contracting that is providing this service to us.
c. An inquiry was made regarding whether the OFSRA will be metered. Heidi reported that the OFSRA currently has 5 lines. One is from the lot they own on Abraham. They currently pay for that service connection. They will be paying for their service connections once meters are installed.
d. An inquiry was made regarding when the meter installation will begin. We are waiting for materials and installation will begin as soon as those materials arrive.

XI. Meeting Adjourned at 12:06

We had significant difficulties with our technology and facilitating the virtual venue for the meeting. We believe we have resolved those problems for the next meeting. We apologize for any inconvenience this caused participants.