Board of Directors Meeting Minutes

Date: November 16, 2024 Time: 11:00am
Location Lodge at Sierra Park Zoom: Zoom Link Here

I. Call to Order 11:06 am

II. Attendees:

Board Members - Aileen Loe, Heidi Ordwein and Wanda Lenhardt were present.

Other Attendees- Business Manger Rich Williamson was present as was SPWC Engineer, Reid Johnson. John and Dawn Wohler, and Marianne Worsham were also in attendance.

III. Review and Approve Agenda: Aileen asked for revisions to the Agenda. There were none.

IV. Executive Committee Report

Bachar Balach served as the Treasurer of SPWC. He resigned from the Board as he sold his property and could no longer serve. Brad Niess served as president of the SPWC Board and resigned his position due to personal reasons.

V. Approval of Minutes

a) Board of Directors Meeting October Heidi made the motion to approve the October meeting minutes and Wanda seconded the motion. Aileen called for a vote to approve the minutes which were unanimously approved.
b) Board Committee Meeting Minutes - Aileen asked for the approval of the Systems Improvement Committee Meeting minutes. Heidi made the motion to approve the minutes, Wanda seconded and a unanimous vote was taken.

VI. Engineer and Manager Reports

a) Chief Operator/Company Engineer

1. Water Quality Update - Reid reported that testing was completed and the results showed there were no PFAs in the water.
2. Operations Update - The repair on Well 5 is in progress.
3. Projects Update - The Water Treatment Plant - The contract bid did not meet federal requirements for Disadvantaged Business Enterprise “DBE” so the project has to be rebid. SPWC has requested to prepurchase the equipment for the Water Treatment Plant. We have been approved to proceed with the purchase. Reid reported that progress is being made with the meter project. The meters will be the priority and the water pipeline will be funded after the meters are complete.

b) Business Manager - Rich reported that he will be looking into billing options and practices.

VII. Board Committee Reports - Nothing to Report

a) Partnership
b) System Improvements
c) Communications
d) Resilience in Business

VIII. Old Business

a) Service Line Survey – next steps - Aileen reported that there is still more work to be done. John Wohler brought a survey and stated that he had submitted it but it was not reflected in the records as being received. He felt the form was insufficient in that the company address was not on the form. SPWC submitted an inventory as required by October 16, 2024. SPWC will be utilizing a consultant for the next compliance date of October of 2025.

John talked about water issues on his side of the Park. The lines there gather Manganese and Iron and need to be flushed on a regular basis.

IX. New Business

a) MOU with OFSRA - Item postponed.
b) Meter type selection - the Meters have been selected. SPWC will be using Neptune Automatic Meters that will provide necessary information electronically without the need for manual reading.
c) Electronic communications and billing opportunities - SPWC is looking into our billing practices and changes that will need to be made as the new meters are installed and utilized.
d) SPWC will continue meeting at 11:00 from this point forward.
e) SPWC has updated their website - check it out!
f) There will not be a meeting in December as the meeting date is just days before Christmas. We will resume monthly meetings in January.

X. Officer Reports - Nothing to report.

XI. Adjourn - The meeting adjourned at 11:44