SIERRA PARK WATER COMPANY

Board of Directors Meeting Minutes

Date: October 19, 2024
Time: 11:00am
Location: Lodge at Sierra Park
Zoom: Zoom Link Here

I. Call to Order - Aileen Loe called the meeting to order at 11:02 a.m..

II. Attendees

Board Members - Aileen Loe, Heidi ORdwein, and Trever Thompson attended in person. Wanda Lenhardt attended via ZOOM.

Other attendees: SPWC Business Manager Rich Williamson - SPWC (via ZOOM) and Chief Operator/Company Engineer Reid Johnson attended in person. Michael Van Gundy, Eric Nelson and Candice and Dewayne Moschetti attended in person. Steve Gazdik attended via ZOOM.

III. Review and Approve Agenda - The agenda was reviewed and approved.

IV. Executive Committee Report (if any) - Nothing to Report

V. Approval of Minutes

a) Board of Directors Meeting Sep 21, 2024
Heidi Ordwein made a motion to approve the September meeting minutes and Trever Thompson seconded the motion. The meeting minutes were approved unanimously.
b) Board Committee Meeting Minutes (if any)
System Improvements Board Committee minutes were approved. Heidi made a motion to approve the board committee minutes and Trever seconded the motion. A vote was taken and the minutes were unanimously approved.

VI. Engineer and Manager Reports

a) Chief Operator/Company Engineer's Report - Reid Johnson
1. Water Quality Update -

a. Bacteriological monitoring: A water quality sample was taken and the results showed the water was clean.
b. A test was taken for Chromium - 6 (Hexavalent Chromium) the results indicated that it was not detectable
c. The state offered free PFAS testing for Sierra Park; results are pending.

d. The Lead Service Line Survey infomation was provided to the state. Reid thanked everyone who submitted a survey. We will wait for the State to provide us with instructions for the next steps.

2. Operations Update

   a. Test results came back for Manganese and Iron levels. Well 6 test results were about what they usually are. Well 5 levels were higher than norma because this well has been off line for repairs. Water from well 5 will be flushed once it is repaired.

3. System Improvements Update

   a. The bids for the treatment plant will be opened on October 23, 2024. This has been delayed but Reid believes we can still meet the goal of having it completed by June of next year. Mike VanGundy stated that he had heard the plans for the plant had changed and inquired about that. Reid said that the plans have not changed but the work has been broken down in phases.
   b. The meters project is also anticipated to be completed by June of next year.

Aileen asked if anyone had any questions for Reid. Wanda thanked Reid for all his work. We have kept him busy with water testing, Lead Surveys, and work on the Treatment Plant and Meter Project.

b) Business Manager's Report - Rich Williamson

1. Rich reported that he will be attending the California Water Association Summit on the 6th and 7th of November. Rich has been working on policies for past due accounts. We do not have a lot but we do have some. We are required to follow our tariff's in dealing with these accounts and we may need to revise the tariff's. Customers who have past due accounts can be disconnected with a 79 day notice. We have a list of customers who have had their water shut off.
2. PFAS testing is some of the mosts restrictive Rich had seen. Water tests that come back with more than 4 parts per trillion are considered a positive test. We are not in an area that is likely to test positive for

PFAS but there are no guarantees. PFAS typically come from the foam firefighters use.

3. Financial Analysis - Our financial state looks good but we will need that money to fund the projects. We have to pay for all work done up front and then we will be reimbursed by the state.
4. Meters Project - We are still working to determine which meter system will be the most effective and reliable. Cell phone types of communication may be best.

VII. Board Committee Reports

a) Partnership - Nothing to Report
b) System Improvements - This committee continues to meet to keep all projects moving forward.
c) Communications - Nothing to report.
d) Resilience in Business - Nothing to report.

VIII. Old Business

a) Disconnection Policy - This was covered earlier in the meeting. Aileen asked if there were questions and there were none.
b) Lead Line Survey Update - Reid reported that less than half the community responded by completing the Lead Surveys. We received 139 responses. Wanda inquired regarding the results of the surveys so far. Reid said there has been no report of lead being identified in the surveys.

IX. New Business

a) Authorize Purchase Agreement – Water Treatment Plant Equipment - The Board needs a motion to authorize the purchase of the Water Treatment Plant Equipment. We need to get it ordered and have to ready to be installed. The cost of this equipment is $328,875.50, Wanda made the motion and Heidi seconded it. The motion was carried with a unanimous vote.

X. Officer Reports

Heidi Ordwein VP of Administration - Heidi reported that she has been working on developing a process to use with TItle Companies in both Tuolumne and Stanislaus Counties. The majority of Title Company transactions occur in these areas. This is being done to ensure SPWC is contacted at the time of title transfer to ensure outstanding balances are paid during the escrow process

Trever Thompson VP of Operations - Work continues on both the Fire House and the Corp Yard, it is slow but sure. We now have a mini-excavator that is meeting our needs.

Wanda Lenhardt Secretary - A change in owner notification has occurring during the last month. She has also been inputting the results of the Lead Surveys to provide them to Reid.

Aileen Loe announced that we are working to update contact information. Efforts will continue to be made by including the link to those forms in other email communications. Aileen also thanked Reid for all the work he has been doing for us.

XI. Adjourn to next meeting in December (date to be confirmed) - The December meeting is scheduled for December 21st. We realize that this date may be difficult due to the holidays. We are looking into moving it to another date in December or possibly holding the meeting via ZOOM only if the lodge is not available. We will provide updated information as we know more.

XII Questions - Steve Gadzik inquired about how meters will be installed on his property. A service line is shared between his place and 2 other properties. RIch indicated that a modification may be needed. Steve provided his address to Rich who will look into it.

The meeting adjourned at 11:43 a.m..