SIERRA PARK WATER COMPANY, INC.
BOARD OF DIRECTORS MEETING MINUTES

April 13, 2024

The meeting will be held in person at the Lodge building at Sierra Park and virtually by Zoom: https://zoom.us/join Meeting ID: 229 176 1417 Passcode: 393909

An executive session of the Board was held on April 2, 2024 at which time the Board voted to retain an additional attorney, James Ciampa. Mr. Ciampa has many years of experience with water companies of various types and he will provide a valuable service to SPWC.

A Special Board Meeting was held on April 3, 2024 to consider the bid package for construction of the water treatment plant. Minutes of that meeting are attached.

BOARD MEMBERS PRESENT: Curt Cowan, Trever Thompson, Aileen Loe, and Wanda Lenhardt attended in person. Dana Christiansen attended virtually. Brad Niess and Bachar Balach had excused absences.

OTHERS PRESENT: Peggy and Steve Nemee, Joe Carranza, Eric Nelson, Robbie Bettencourt, Rick Nisbet, and William Keller were all present at the lodge. Company Engineer Reid Johnson attended the meeting virtually.

Meeting Minutes: Approval of the March 9, 2024 Meeting Minutes: Wanda made the motion to approve the minutes, Trever Thompson seconded the motion and the vote was taken. The minutes were approved.

REPORTS:

President: Brad Niess Report given by Aileen Loe. Bills have gone out and included the water quality reports. The Shareholder Certification form was included in the billing to simplify the process of becoming a shareholder for any property owner who was interested. We have received funding for both of our projects. Brad encouraged all property owners to put addresses on their cabins so first responders can locate them easily in an emergency. He also reminded everyone of the need to identify whether their water supply lines, going into cabins, use lead pipes or another type of pipe such as galvanized or PVC pipe. The Water Company will need to pay to survey information for information not supplied by property owners. Property owners can help SPWC save

money if they can provide information on their own service lines by responding to the survey.

Vice President: Aileen Loe Brad approved a letter of support for state legislation that would allow small water companies to benefit from a pooled insurance program that are currently available to mutual water companies. The California Water Association is advocating for small companies to be eligible for this benefit.

Treasurer: Bachar Balach Bachar was not present but he had prepared a report to be given. His report stated that his overall assessment was that the Company is well structured with regard to how our assets are distributed. SPWC currently has over $574,000 when all accounts are combined. Funds are distributed between different banks for FDIC protection. Rick Nisbet asked how much money we needed before we felt we had enough funds on hand. A question was asked regarding how much interest we accrue on our accounts.

Secretary, Wanda Lenhardt: The opportunity to become a shareholder before the Annual Meeting ends April 15th. If anyone wants to become a shareholder, they should submit the Shareholder Certification Form with a $10 check made out to SPWC and have it postmarked by the 15th. If any shareholder would like to run for the Board, they must notify SPWC by the 30th of April. Once all interested shareholders have notified SPWC of their interest in joining the Board, a form requesting biographical information will be sent for each candidate to complete. Wanda also reported that she is beginning to work on getting minutes of previous meeting posted on the website.

Water Company Building Needs and Improvements, Curt Cowan: Recent storms have caused damage to the Corp Yard building roof. Efforts have been made to evaluate the damage and create a plan of how to repair it.

Summary of Compliance Matters: Aileen

- SB 1398 Lead Service Line Inventory Requirement US EPA maintains the October 16, 2024, compliance date for the lead service line inventories. Complete your surveys

- SB552 Small Water Systems Drought Planning Requirement Applies to Water Systems that serve between 15 – 999 customers:
  - 1/1/2024 – Back-up power supply - Requirement Met
  - 1/1/2027 – Redundant supply source - Requirement Met
  - 1/1/2032 – Meet fire flow requirements

1/1/2032 - Meter all service Connections

- Low Income Household Water Assistance Program

BOARD COMMITTEE REPORTS

A. Partnership - Curt Cowan - This committee is meeting with the OFSRA today after the BOD Meeting to discuss an MOU for agreement on shared assets.

B. System Improvements - Aileen Loe - The committee has reviewed the Bid Packages for the Treatment Plant. The Bids will open in June.

C. Communications - Wanda Lenhardt - The committee has reviewed the CCR. It will be sent to all customers in June. The committee has also begun looking at how to update the website. Marianne Gennis has graciously continued to offer assistance in this endeavor.

D. Resilience - This committee has not met yet.

Old Business - Updates regarding funding for the improvement projects.

1. Pipeline/Meters Project
   Small Community Drought Relief Grant: Department of Water Resources Funding Agreement (4600015674) for $1.82 million fully executed on February 15, 2024

   Dave Roy and Reid Johnson have done a good job of locating all service boxes. They are currently approximately half way done.

2. Water Treatment Plant
   Emerging Contaminants Program: State Water Resources Control Board Funding Agreement (D2302009) for $1.5 million fully executed on February 27, 2024

   The bid package will be advertised next month. There will be a mandatory pre-bid meeting in June for all contractors to attend and ask questions about the project. The contract will be awarded in July. If all goes as hoped, the plant will be in by March of 2025. Steve Nemee said that he didn't believe it

could be done by then. The Board explained that we have to have goals and a starting point. If there are delays, they will be dealt with.

3. Preparations for the 2024 Annual Meeting - information going out with the March billing includes these announcements:
   a. Become a Shareholder
   b. Become a Board member

New Business

1. Consumer Confidence Report will go out in June

2. CPUC Annual Report has been completed by Lael Potter. It needs to be submitted. Wanda made the motion to approve the report and have it submitted. Curt seconded the motion. The motion carried on a 4-1 vote.

3. Tax Return: The return has been completed and filed with the IRS.

4. SPWC Logo Design & Website Update - Aileen has created a logo concept for SPWC. The logo concept needs to be approved by the Board and it can also be trademarked. Wanda made a motion to approve the logo concept and allow expenses up to $2000 for updating the website. Trever seconded the motion. The motion carried on a 4-1 vote.

5. Open - it was suggested that all water boxes be identified with a stick and red tape so they can be easily located. Reid reported that they know where most boxes are now.

6. Dana requested a legal review of compliance regulations by our Water Attorney, James Ciampa by May 26, 2024.

Meeting Adjourned at 2:03

Next meeting: May 11, 2024 @ 1pm in person and on *https://zoom.us/join* : Meeting ID: *229 176 1417* Passcode: 393909

To facilitate thorough responses, please email questions in advance to message@sierraparkwater.com