Sierra Park Water Company,

Board of Directors - Special Meeting

April 3, 2024 at 6:30PM via Zoom

MEETING MINUTES

The meeting was called to order at 6:41pm.

BOARD MEMBERS IN ATTENDANCE
PRESENT: Brad Niess, Wanda Lenhardt , Dana Christensen , Bachar Balach , Aileen Loe
ABSENT: Trever Thompson, Curt Cowan

ALSO PRESENT: Reid Johnson, Company Engineer

The purpose of this meeting was to consider the bid package for advertising a construction contract for the Water Treatment Plant. The schedule for submitting the package to the State is Monday, April 8th. In addition, one time-sensitive item and one discussion item were brought forward.

1. **WATER TREATMENT PLANT**

Black Water Consulting Engineers provided the 100% plans (bid documents) for SPWC to review on Mar 28, 2024 and indicated the package was due to be submitted to the State by April 8, 2024. The package was circulated among the members of the BoD and SPWC Attorney Jim Ciampa for legal review. A System Improvements Board Committee meeting was also held on 4/4/2024 (via Zoom).

Company Engineer Reid Johnson provided the project schedule (here) for advertising to begin May 6, 2024 , bid opening on June 19th, award construction contract in July 2024, complete construction by Jan 31, 2025 and treatment plant startup and commissioning in February 2025. The schedule matches the State's requirement in the Funding Agreement to submit the final invoice on the project by June 2025.

Reid is the designated representative for SPWC on the contract documents. Comments from Board members were provided to Reid in advance and discussed at the Committee meeting. It was noted that comments from the attorney were expected by Friday, April 5th.

Dana asked if the design of the Treatment Plant would be able to adapt to address contaminants other than Iron and Manganese when/if they are identified in the water system and require remediation in the future. Reid indicated that treatment processes vary by contaminant. Depending

on the specifics of the new contaminant, the plant can be modified or upgraded, as necessary, for additional processes that may be required in the future.

There was discussion about the lead time needed to receive the filtration component for the treatment plant. Reid will check on this with the vendor and consider how to adapt if the lead time is longer than expected.

There was also discussion about the size of the sludge/waste tank. Reid recommends a larger capacity tank to allow for more flexibility and cost savings in the maintenance phase. Wanda and Brad recalled that the waste material would qualify as hazardous if it accumulates beyond a certain time threshold. The size of the tank may have been designed to necessitate removal below this threshold. Hazardous Waste disposal falls under different regulations and is costly.

Motion to approve the bid package on the condition that all comments submitted by the SPWC Board (including legal review) are addressed prior to submittal to the State.

The motion was made by Wanda Lenhardt and seconded by Dana Christensen. A vote was taken. Ayes: Wanda, Dana, Bachar, Aileen. Nays (none). Abstain (none). The motion carried.

Action: Reid will ensure that all comments from the SPWC Board are addressed in the bid package prior to submittal to the State due April 8, 2024.

2. **LETTER OF SUPPORT - AB 2735 POOLED INSURANCE**

California Water Association (CWA) is requesting letters of support from Small Companies on proposed legislation that would provide a path to purchase less expensive property insurance through a pooled insurance model. CWA provided the language of the bill, a fact sheet and a draft template for a letter, all available here. Information from Lael Potter is needed for a statement about the insurance.

Motion to approve sending a letter in support of AB 2735 was made by Dana Christensen and seconded by Wanda Lenhardt. A vote was taken. Ayes: Dana, Wanda, Aileen, Bachar. Nays (none). Abstain (none). Motion carried.

Action: Aileen will follow up with Lael Potter for an insurance statement to include and format the letter for Brad's signature.

3. **DISCUSSION ITEM - STATE WATER RESOURCES CONTROL BOARD RESOLUTION NO. 2023-0007 ADOPTING THE PROPOSED PRIORITIZATION OF DRINKING WATER REGULATIONS DEVELOPMENT FOR CALENDAR YEAR 2023**

Dana requested discussion of this document by the Board of Directors and suggested that SPWC should be prepared to address any new regulatory requirements for water quality that may apply in

the future. Reid noted that the State provides a list of contaminants to all water suppliers that they must test for on a regular basis - some are annual, some less often, some more often. The State tailors the list based on contaminants that are likely to be in a given area.

Discussion continued about the type of planning that water suppliers do, which is different from the type of planning that the State performs.

Motion to receive information: Request clarification from the Division of Drinking Water (DDW) through SPWC contacts Lael Potter and Reid Johnson about the type of proactive planning that water companies can and should do in anticipation of future water quality regulations and requirements.

Motion made by Aileen Loe, seconded by Dana Christensen. Ayes: Wanda, Bachar, Dana Aileen. Nays (none), Abstain (none). Motion carried.

Action: Dana will provide a summary proposal of her questions (request for clarification to DDW) to members of the BoD to review. After a 5-day review period, Brad will forward the request to Lael Potter and Reid Johnson who will contact DDW to seek information and clarification.

MEETING ADJOURNED TO EXECUTIVE SESSION AT 7:46PM

EXECUTIVE SESSION: Nothing to report

NEXT MEETING: Apr 13, 2024 at 1:00 in person at the Lodge and by Zoom