

Date: September 30, 2020

To: Sierra Park Water Company Shareholders and Valued Customers

From: Kirk Knudsen, President and CEO

Subject: 2020 Annual Shareholders Meeting

Per the request from the Tuolumne County Health Department:

In accordance with the Governor’s Stay at Home order made on March 19, 2020, the Tuolumne County Office of Emergency services in partnership with the City of Sonora, is requesting visitors to Tuolumne County to delay travel plans until the State order is lifted. Honoring this request will assist us in protecting our vulnerable populations, mitigate the impact to our rural healthcare system, and ultimately help contain the spread of COVID-19.

2020 has been quite a unique year. We have moved our annual shareholders meeting twice now. We have now rescheduled it to October 18’ 2020. Our meeting with be held remotely. In working with the Boards Members of the OFSRA, we will hold a Zoom meeting right after their meeting starting at 1:00 pm. For some of us having a Zoom meeting is a way of life now as we are working more and more from home. For others this will be a new experience. Believe me it’s not as bad as it sounds.

I will encourage all shareholders to reserve their privacy and vote via proxy in advanced. This will allow the meeting to go much smoother and keep it short. The SPWC secretary, Wanda Lenhardt, will be sending along the instructions on how to vote via Proxy and also how to attend the meeting remotely via the Zoom application.

The agenda for this year’s meeting will be.

**2020 Sierra Park Water Company Annual Shareholder Meeting**

- 1:00 Call to Order Kirk Knudsen, President
  - Pledge of Allegiance
- 1:05 Confirmation of Quorum Wanda Lenhardt, Secretary
- 1:10 Approval of the 2019 Shareholder Meeting Minutes
- 1:15 Welcome / Introductions Kirk Knudsen, President
  - President’s Message
- 1:25 Director Reports
  - Vice President Philip Barthman
    - Voting Procedures

- Secretary                      Wanda Lenhardt
- Chief Operating Officer    Bill Ordwein
- Financial Report    Lael Potter
  - 2019/2020 Financials
  - 2020/2021 Budget

1:45    Election of 2020/2021 Directors

1:55    Review of Water System                      Michael Nessl, Consultant  
Improvement Plans/Schedule

2:15    Voting Results Presented                      Inspectors of Election

2:25    Adjourn -            The new board will meet to elect officers.

Officer for 2020/2021 will be announced in the meeting minutes.

**Again, I encourage everyone to vote via Proxy in advance. Our budget is set by the CPUC and no new shareholders have stepped forward to be part of the Board of Directors. I do encourage those that are interested to come forward in advance. This way we can add you to the ballot.**

**The Board is asking that all proxies not sent to the SPWC Board (but instead to another shareholder) be copied and that copy mailed to the SPWC. This will help with our recordkeeping, as in-person validation will not be possible within the context of the virtual meeting.**

**All Proxies, and copies of proxies sent to others, must be received by the SPWC no later than October 15th at 5:00 p.m.**

Stay safe and healthy. I look forward to hearing from all of you in advance of the meeting and also having you participate in this remote Annual Shareholders Meeting.

Thanks,

Kirk Knudsen