

Sierra Park Water News and Updates

Phone 209-533-7998

Volume 2.5

December 2014

Board of Directors 2014-2015

President	Kirk Knudsen
Vice President	Michael Lechner
Secretary	Wanda Lenhardt
Treasurer	Bill Ordwein
Human Resources	Heidi Ordwein

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www.sierraparkwater.com

PO Box 424, MiWuk Village, CA 95346

President's Message

I hope you all enjoyed your holidays.

Another reminder about winterizing - we know that historically people have left their water trickle to keep their pipes from freezing. The California State Legislature passed a bill this past summer that prohibits water waste. This law is still in effect even though it is winter and we are finally getting some rain. Therefore, if anyone is found to have water coming out of their home/property we will make every effort to contact the owner of the property to provide notice that their water will be shut off. Please make sure that you winterize your cabin by shutting the water off and draining the pipes.

On December 10th, the Water Company submitted its last piece of documentation in the long running case relating to our Application to become a regulated water company. We filed our Application on September 20, 2013. At this point the decision is in the hands of Administrative Law Judge (ALJ) Long. He will either set a date for an evidentiary hearing to further discuss issues or he will make a final decision regarding the Application. There is no set timing requirement for this next event. More to come.

It has come to our attention that some of our property owners are sending emails and obtaining information from a website that we have no affiliation with. As a result we are not aware of contacts made and cannot respond. If you need to reach us please use our Website, www.sierraparkwater.com and our email which is sierraparkwater@gmail.net.

-----Kirk Knudsen

Next SPWC Board Meeting will start at 8:30 AM on February 7, 2015



Water Services Contact Information

For any questions or information about water, please call the Water Company at 209-533-7998, reach us via email through the link on our website or by mail at:

Sierra Park Water Company
PO Box 424
MiWuk Village, CA 95346



Sierra Park Water Company Board of Directors Meeting Minutes for December 6, 2014

The meeting was called to order at 8:33 by President Knudsen.

BOARD MEMBERS PRESENT: Kirk Knudsen, Michael Lechner, Heidi Ordwein, Bill Ordwein and Wanda Lenhardt

SHAREHOLDERS PRESENT: Mark Logan

OTHERS PRESENT: None

Comments from Attendees: None

MINUTES OF BOARD MEETING OF: Kirk Knudsen mentioned that the November Board meeting had been canceled due to several board members traveling and being unavailable to attend. Michael Lechner made a motion to approve the October 4, 2014 Board of Directors' Meeting minutes. Heidi Ordwein seconded the motion that was then unanimously approved.

CORRESPONDENCE

Email:

- One inquiry as to how the lot mergers are handled once the county has finished the merger.
- One demand letter request for a property sale.
- One prospective property owner with questions about the Park and the structure that runs it.
- One email thanking the Board for doing a great job!
- One customer wanting to discuss her bill.
- One question about whether a caretaker was hired - from an applicant that was not interviewed.
- One email regarding a customer not having water when the valves broke.
- One contact regarding future caretaker openings
- 14 emails requesting newsletters be received by email instead of USPS.
- One emailed forwarded from a non-Sierra Park email address
- One email request to discontinue newsletter as cabin sold.
- One email providing a new property owner's contact information
- One call regarding air in lines after a water break
- One email inquiring a to the location and cause of a water break..

Telephone Call:

- One phone call regarding a property sale that is in progress.
- One request for CPUC contact information.

Mail:

- One notice of bankruptcy.
- Copies of Trust Deeds following property sales.
- The California State Water Board sent a notice indicating that water preservation measures taken during the drought will remain in effect.

President Kirk Knudsen said that he was communicating with the State Water Board to provide information regarding the most recent water break, which involved a feeder line. The break occurred on a Sunday; the caretaker came in and worked with a contractor to fix the break. President Knudsen thanked Michael Lechner for the excellent job he did in preparing the response. The entire board has worked hard in creating the response but Michael has been the driving force that kept it moving.

Vice President - Michael Lechner - The response to the CPUC Staff report has been prepared and was sent to the CPUC. The Water Company's rebuttal to the Complainant's response has been prepared and will be sent by the 10th of December.

Treasurer - Bill Ordwein - The current bank account balance is approximately \$197,086. The balance in the reserves bank account is approximately \$70,763. The bills total approximately \$11,423. The year-to-date expenses are \$80,888. Wanda Lenhardt made a motion to pay the bills. Michael Lechner seconded the motion that was then unanimously passed. Fifty-two

property owners still owe a portion or all of their annual bill. Ten additional property owners have paid their bills since the time of the last Board Meeting.

Secretary - Wanda Lenhardt - A note was included in the last newsletter sent by United States Postal Service mail consider receiving it by email. The USPS mailing list is now reduces by fourteen newsletters. This will create significant savings over an extended period of time. Property owners who have email but receive the newsletter via USPS mail are encouraged to contact us and request to receive newsletters through email.

Holdings and Equipment - Heidi Ordwein - A storage container has been moved into the Corp Yard and shelving has been built into the container. This container will hold water valves and other equipment needed for quick repairs. The container will also be used when large projects are planned to hold valuable valves and fittings. The lock has been secured and access to the container is limited to those who require access.

Monthly water reports are being gathered by Don Nessler, consultant. He is compiling the data. He has reviewed the existing record-keeping system and is making changes as needed to comply with the current best practices for collecting data for a water company. He is working with the caretaker, John Marshall. Don is also preparing the annual reports.

Director of Capital Improvement - Bill Ordwein The Capital Improvement schedule continues to be on hold while a response from the CPUC is awaited.

OLD BUSINESS :

Next newsletter is slated for later in the month.

It is vital that property owners shut their water off and drain their cabins when their leave. Historically some property owners would leave water running to prevent pipes from freezing. We cannot afford to waste water and the state legislation which forces water companies to implement water saving measure remains in effect. Trickle water wastes a huge amount of water. Any property owners who are found to have water running from their homes will be contacted and their water will subsequently be shut off.

NEW BUSINESS:

Budget review and to-date status - this was covered in the Treasurer's Report.

The CPUC staff report was reviewed and a response was prepared and sent to the CPUC. A formal response from the Administrative Law Judge will follow.

Closure - Move to Executive Session to discuss Personnel and Legal Matters. Mark Logan was invited to participate in Executive Session. The open meeting closed at 9:38 at which time Executive Session began.

Executive Session ended at 10:38. There was nothing to report.

The general meeting was reopened. The next Water Company Meeting will be held on February 7, 2014. The January Meeting is canceled.

The meeting was adjourned at 10:41

SIERRA PARK WATER COMPANY, INC.
BUDGET REPORT
FOR THE PERIOD ENDED
November 30, 2014

<u>REVENUE</u>	<u>SIX MONTHS ENDED 11/30/14</u>	<u>2014-2015 BUDGET</u>	<u>VARIANCE</u>	<u>% OF BUDGET EXPENDED*</u>
WATER INCOME	\$ 251,726	\$ 282,874	\$ (31,148)	88.99%
WATER RESERVES	50,773	58,575	(7,802)	86.68%
TRANSFER FEES	700	-	700	
MISCELLANEOUS INCOME	3,374	2,202	1,172	153.22%
TOTAL REVENUE	306,573	343,651	(37,078)	89.21%
 <u>ADMINISTRATION AND FEES</u>				
ACCOUNTING	11,352	16,500	(5,148)	68.80%
BANK CHARGES	20	-	20	
CREDIT CARD CHARGES	1,388	2,149	(761)	64.59%
EMPLOYEE BENEFITS	2,723	11,100	(8,377)	24.54%
EMPLOYEE PAYROLL	7,589	23,260	(15,671)	32.63%
EMPLOYER PAYROLL TAXES	1,404	5,152	(3,748)	27.24%
INSURANCE	2,123	27,516	(25,393)	7.72%
LEGAL CONSULTING	3,995	28,000	(24,005)	14.27%
MEMBER COMMUNICATION	411	4,000	(3,589)	10.28%
OFFICE SUPPLIES	338	-	338	
OUTSIDE SERVICES	1,109	-	1,109	
PROFESSIONAL SERVICES CONSULTING	817	9,634	(8,817)	8.48%
RENT	-	-	-	
TAXES AND LICENSE	370	3,500	(3,130)	10.57%
MISCELLANEOUS	-	-	-	
WATER ADMIN CONSULTING	-	20,000	(20,000)	0.00%
FRANCHISE TAX EXPENSE	4,010	-	4,010	
INCOME TAX EXPENSE	6,520	-	6,520	
ADMINISTRATION AND FEES SUBTOTAL	44,170	150,811	(106,641)	29.29%
 <u>OPERATION AND MAINTENANCE</u>				
EASEMENT LEASE FOR GROUND	-	39,140	(39,140)	0.00%
EASEMENT LEASE FOR WATER	-	6,500	(6,500)	0.00%
EASEMENT LEASE FOR WATER TOWERS	2,502	5,000	(2,498)	50.03%
MAINTAIN WATER SYSTEM	8,463	51,600	(43,137)	16.40%
MAINTAIN WATER SYSTEM - CAPITAL RESERVES	-	-	-	
RESERVES	-	50,000	(50,000)	0.00%
WATER EQUIPMENT MAINTENANCE	-	4,500	(4,500)	0.00%
WATER SUPPLIES	-	1,100	(1,100)	0.00%
WATER TANK CHECK VALVE	-	15,000	(15,000)	0.00%
WATER TESTING	1,990	8,000	(6,010)	24.88%
WATER UTILITIES	3,685	12,000	(8,315)	30.71%
OPERATION AND MAINTENANCE SUBTOTAL	16,640	192,840	(176,200)	8.63%
 <u>REPAIR AND REPLACE</u>				
TANK REPAIRS	-	-	-	
WATER LINE REPLACEMENT	-	-	-	
WELL REHABILITATION	-	-	-	
REPAIR AND REPLACE SUBTOTAL	-	-	-	
TOTAL EXPENSES BEFORE DEPRECIATION	60,809	343,651	(282,842)	17.70%
DEPRECIATION	78	-	78	
TOTAL EXPENSES	60,888	343,651	(282,763)	17.72%
NET INCOME FROM OPERATIONS	\$ 245,686	\$ -	\$ 245,686	

CHECKING ACCOUNT \$ 197,086
RESERVE ACCOUNT 70,763

Sierra Park Water Co.
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