

# Sierra Park Water News and Updates

Phone 209-586-3098

Volume 1.3

October 2013

## Board of Directors 2013-2014

President	Kirk Knudsen
Vice President	Michael Lechner
Secretary	Wanda Lenhardt
Treasurer	Bill Ordwein
Human Resources	Heidi Ordwein
Directors at Large	Yvonne Peter Ray Coyle

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## President's Message

*Senators seek to end US government shutdown, avoid default  
10 ways a government shutdown will affect your daily life  
Government shutdown is already doing severe damage*

In spite of recent headlines, the good news is that the Sierra Park Water Company is still servicing its residents. Unlike the federal government, where your voice has a little chance of being heard, the Water Company welcomes your input and invites you to attend each of our Board of Director meetings. Our next one will be held at 8:30am on November 9<sup>th</sup>. Your voice can enhance our productive discussions to further improve our community.

Fall is now here, and it's time to prepare for what we hope will be a beautiful winter -- a good start would be to check out the tips on Page 5. We will be patrolling the neighborhoods as we normally do and will make the attempt to contact owners if we notice a leaking hose or a leaking outside faucet. This will help to ensure the safety of the residence and avoid unnecessary waste of water.

Booo! Happy Halloween,

-- Kirk Knudsen



## Water Services Contact Information

For any questions or information about water, please call water company president Kirk Knudsen at 408-269-8653, reach us via email through the link on our website or by mail at PO Box 293 MiWuk Village, CA 95346



# Sierra Park Water Company Board of Directors Meeting Minutes for October 12, 2013

The meeting was called to order at 8:32 am by President Kirk Knudsen.

**Invocation:** Kirk gave the invocation.

**Board Members Present:** Heidi Ordwein, Bill Ordwein, Kirk Knudsen, Michael Lechner, Yvonne Peter, and Wanda Lenhardt.

**Shareholders Present:** None

**Others Present:** Mike Van Gundy

**Comments from Attendees:** Mike stated he was there to find out what was going on.

**Approval of September Board Meeting Minutes:** Yvonne Peter made a motion to approve the minutes from the September 21, 2013 Board of Director's Meetings. That motion was seconded by Heidi Ordwein and then approved with a unanimous vote.

## **Correspondence:**

### **Email:**

- One email was received providing notice of a property change.
- One email was received regarding a water bill.

## **Director Reports:**

**President** - Kirk Knudsen: The temporary water permit issued by the California Department of Public Health (CDPH) has been extended to November 31, 2013. The California Public Utilities Commission (CPUC) received the SPWC application on September 20, 2013. A response is anticipated by October 19, 2013.

**Vice President** - Michael Lechner: Nothing to Report.

**Treasurer** - Bill Ordwein: The bank balance as of October 10, 2013 was approximately \$153,032. The number of people still owing payments: 50. Bills to pay: Approximately \$11,071. Bill Ordwein made a motion to pay the bills. Ray Coyle seconded the motion which was then passed unanimously. The loan with interest from the OFSRA has been fully repaid. We are tracking to budget for the year.

**Secretary** - Wanda Lenhardt: The Sierra Park Water Company has sold an additional 3 shares of stock since last month. That brings the total to 168 shares of stock sold to date

## **Human Resources and Water Employee Report** - Heidi Ordwein:

- Due to the CDF fire retardant operation on Park property a **Land Use Agreement** was initiated and signed on September 13, 2013 with Bryan Brown, agent. Amount received \$1,564.75.
- Roof on Well #6 was repaired by a maintenance agreement with one of the Park residents. Cost was \$500 for shingles, roofing paper and labor.
- Remote Water Level Measuring Station (off of Jonathan) has been repaired. This allows the Caretaker to measure the water levels without having to drive to the Isaac tank in the snow. *Thanks to Friedhelm Peter and Ron Hawke for working on this and getting the device working again.*
- Insulation of the well housing (pipes inside of well houses) has been done.

**Director of Capital Improvement - Bill Ordwein:** The current focus is on capital improvements to extend the life of our existing system based on last year's consultant's report.

**Old Business:**

None

**New Business:**

Next meetings will be: November 9, 2013 and December 14, 2013.

**Closure -** Move to Executive Session to discuss Financial and Personnel Matters at 9:03.

**Executive session was closed at 10:35.** The results of the executive session are as follows:  
No decisions were made.

**The meeting was adjourned at 10:37.**

**A NOTE FROM THE SECRETARY:** The Stock Certificates have been prepared and should be sent out in the near future.

## Is your house ready for winter?

Here are 7 helpful tips to get you started:



1. Clean out gutters - this is the best way of saving both them and your roof.
2. Block air leaks - winterize your house by checking all windows, doors and outlets for cold air drafts.
3. Insulate your property - check pipes in your basement or crawl space and outside area to make sure that they are insulated.
4. Check your heating source - have you properly serviced your heating units?
5. Chimney maintenance - has your chimney been swept in the last couple of years?
6. Reverse your fans - if you use ceiling fans in summer to circulate air, reverse them so they push the warm air down.
7. As winter approaches, please take precautions for winterizing your property, and **turn off your water supply while the house is vacant.** Leaving on a dripping hose is a waste of water. Turning off the water at your main or at the entrance to your property is the responsible way to prevent cracked pipes.

SIERRA PARK WATER COMPANY, INC.  
BUDGET REPORT  
PERIOD ENDED SEPTEMBER 30, 2013

	FOUR MONTHS ENDED 09/30/13	2013-2014 BUDGET	VARIANCE	% OF BUDGET EXPENDED*
<b><u>REVENUE</u></b>				
WATER INCOME	\$ 296,725	\$ 343,800	\$ (47,075)	86.31%
MISCELLANEOUS INCOME	100		\$ 100	
<b><u>ADMINISTRATION AND FEES</u></b>				
ACCOUNTING	5,975	16,173	\$ (10,198)	36.94%
BANK CHARGES	7		7	
CONSULTING	8,028	12,875	(4,847)	62.35%
CREDIT CARD CHARGES	1,213	1,500	(287)	80.87%
EMPLOYEE BENEFITS	2,782	7,643	(4,861)	36.40%
EMPLOYEE PAYROLL	23,363	44,960	(21,597)	51.96%
EMPLOYEE PAYROLL TAXES	2,361	4,496	(2,135)	52.51%
INSURANCE	20,428	21,270	(842)	96.04%
LEGAL CONSULTING/PROFESSIONAL SERVICES	16,006	30,900	(14,894)	51.80%
MEMBER COMMUNICATION	521	3,499	(2,978)	14.89%
OFFICE SUPPLIES	878		878	
OUTSIDE SERVICES	1,629		1,629	
TAXES AND LICENSE		3,708	(3,708)	0.00%
MISCELLANEOUS		5,000	(5,000)	0.00%
WATER ADMIN CONSULTING		36,000	(36,000)	0.00%
<b><u>OPERATION AND MAINTENANCE</u></b>				
EASEMENT LEASE FOR GROUND		39,600	(39,600)	0.00%
EASEMENT LEASE FOR WATER	47,767	6,500	41,267	734.88%
MAINTAIN WATER SYSTEM EASEMENT FOR PIPE	5,939	39,140	(33,201)	15.17%
MAINTAIN WATER SYSTEM - CAPITAL	4,882		4,882	
RESERVES		20,000	(20,000)	0.00%
TOWERS AND ACCESS		5,000	(5,000)	0.00%
WATER EQUIPMENT MAINTENANCE		12,155	(12,155)	0.00%
WATER FUEL		1,391	(1,391)	0.00%
WATER SUPPLIES		910	(910)	0.00%
WATER TANK CHECK VALVE		9,000	(9,000)	0.00%
WATER TESTING	1,335	8,240	(6,905)	16.20%
WATER UTILITIES	1,822	13,699	(11,877)	13.30%
<b><u>REPAIR AND REPLACE</u></b>				
TANK REPAIRS				
WATER LINE REPLACEMENT				
WELL REHABILITATION				
<b>TOTAL EXPENSES BEFORE DEPRECIATION</b>	<u>144,936</u>	<u>\$ 343,659</u>	<u>\$ (188,525)</u>	
DEPRECIATION	<u>184</u>			
<b>TOTAL EXPENSES</b>	<u>145,120</u>			
<b>NET INCOME FROM OPERATIONS</b>	<u>\$ 151,705</u>			

CHECKING ACCOUNT      \$156,212